

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 702

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	1 Yotta Byte = 1024 _____	Peta Byte	Exa Byte	Zetta Byte	None of Above	C
2	1 Zetta Byte = 1024 _____	Peta Byte	Exa Byte	Zetta Byte	None of Above	B
3	1024 Exa Byte = 1 _____	Tera Byte	Zetta Byte	Exa Byte	None of Above	B
4	1024 GB = _____	1 PB	1 ZB	1 YB	1 TB	D
5	1024 Giga Byte = 1 _____	Kilo Byte	Tera Byte	Mega Byte	Zetta Byte	B
6	Different types of Underlines are available in _____ Group of Home Tab.	Print	Font	Save as	Mail merge	B
7	Don't Hyphenate is used to avoid the automatic hyphenation.	True	False			A
8	Draw a line through the middle of the selected text is called strikethrough.	TRUE	FALSE			A
9	Drop Cap means	Small Caps	Title Case	All Caps	None of these	D
10	Due to _____ Option Columns width is adjusted due to its content in the table.	Autofit	AutoFormat	AutoText	AutoCut	A
11	From the following functions is from Lookup category.	AND	OR	NOT	Match	D
12	From the following functions, _____ is not from Lookup category.	AND	VLookup	Hlookup	Match	A
13	Given the syntax of the Lookup Function is the column where the Lookup Value given is found.	Lookup Value	Lookup Vector	Column Index	True / False	B
14	How many default sheet spreadsheet application?	3	2	4	1	A

15 How many maximum worksheets can be inserted in a single workbook in MS Excel 2019 ?

265 256 250 255 D

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	If you select Insert >> Picture >> File	You can insert pictures and clipart	You can insert clipart only	you can insert pictures only	None of above	C
17	If you want to set transition effect to all the slides which of the following views is _____	Slide sorter view	Notes page view	outline view	Slide view	A
18	In view all slides are displayed in small size like thumbnails.	Slide Show	Slide Sorter	Normal	Notes Pages	B
19	In _____ you can view the presentation with Transition and Animation effects.	Outline	Slide Show	Note Page	Slide Sorter	B
20	In _____ view the slides are displayed in small size like thumbnails.	Reading	Normal	Notes Page	Slide sorter	D
21	A File download means moves a copy of file on local host to remote host.	TRUE	FALSE			B
22	A file having .png extension represents _____ file.	Audio	Video	Image	MS-Word	C
23	A letter of memo sent to a person or group on the internet_____	Gmail	Hotmail	Yahoo mail	All of above	D
24	A program used to access the internet is known as _____	Web site	Search Engine	Browser	Word Processor	C
25	A search engine is used to get information from _____	MS Office	Internet	Browser	Gmail	B